

# Event Details

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	1
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time		Finish Time	
08/05/2016 16:58:50 EDT		09/29/2016 15:00:00 EDT	

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
BUS OFFICE 1105 W PEACHTREE ST NE  
P O BOX 7948 STATION C  
ATLANTA GA 30357-0948  
United States

**Submit To:** Department of Public Health  
Georgia Department of Public Health  
2 Peachtree Street NW  
15th Floor  
Atlanta GA 30303  
United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

## Event Description

The purpose of this eRFP is to seek a qualified Contractor to administer the Positive Alternatives for Pregnancy and Parenting Grant Program that has been established to promote healthy pregnancies and childbirth by awarding grants to nonprofit organizations to provide pregnancy support services to indigent women at no cost. The Contractor shall serve as the Contract Management Agency (Agency) responsible for administering the Program. The Agency will select Direct Client Service Providers (Providers) and subcontract with the Providers to provide pregnancy support services, monitor compliance of the Providers, and provide programmatic and financial reports to the Georgia Department of Public Health (DPH).

For more information regarding this solicitation, please click on the "Click To Submit Your Response" link.

If you experience technical difficulties accessing the bid documents, please contact the Team Georgia Marketplace Help Desk at 404-657-6000. Please contact the Team Georgia Marketplace Help Desk in ample time in order that you may submit your response to the solicitation by the deadline.

## General Comments

- Version 6 - Created to add the revised Questions and Answers doc.
- Addendum #5 Posted to the Georgia Procurement Registry

Version 5 - Created to extend deadline for submitting questions to 5:00pm Eastern Time, September 2, 2016  
- Added Addendum #4 Notice of extended deadling for submitting questions

Version 4 - created to extend the bid close date  
- Added Addendum #3 Notice of Bid Extension

Version 3 -  
- Added Addendum #2 Which needs to be signed and submitted with the bid response  
- Added Revised Contract Shell to reflect changes in Exhibit B as stated in Addendum #2

Version 2 -  
- Added Addendum #1 which needs to be signed and submitted with the bid response  
- Added the Questions and Answers document  
- Added the Example of the Cost Worksheet

Please note your company must be registered in Team Georgia Marketplace to access documents for this solicitation and to submit your response.

Listed below are the attached documents that make up this eRFP and can be accessed in Team Georgia Marketplace (TGM). Be sure to read them in their entirety and complete & upload ALL applicable documents with the \* that must be submitted as part of your bid package. Any difficulty locating or accessing the following documents should be immediately reported to the Issuing Officer.

Please be sure to complete the ALL of the documents with an asterisk (\*) & upload them as part of your bid.

FAILURE TO SUPPLY THE COMPLETED DOCUMENT(S) WILL DEEM THE BIDDER AS NON-RESPONSIVE.

1. State Entity eRFP (this document)
2. Revised Contract Shell
3. \*Supplier General Information Worksheet
4. \*SPD-SP054 Immigration and Security Form Attachment 4 of the State Contract
5. \*Mandatory Response Worksheet
6. \*Mandatory Scored Response Worksheet
7. \*Cost Worksheet
8. \*Certificate of Non-Collusion
9. \*Tax Compliance Form
10. \*Addendum #1
11. \*Addendum #2
12. \*Addendum #3
13. \*Addendum #4
14. Revised Questions and Answer Doc

# Event Details (cont.)

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**Email:** kathleen.lane@dph.ga.gov

PLEASE NOTE: You must be logged into Team Georgia Marketplace and accept this bid invitation in order to view the attachments. If you have any difficulties registering/logging into TGM, please contact the TGM Help Desk at (404) 657-6000

## General Questions

Question	UOM	Best	Worst	Response
You must select the "View/Add Comments and Attachments" link of this Event to access the eRFx Instructions document. Have you completed this task?		Yes		
Required: Yes Mandatory Response: No				Y

### Response Comments

### Company Information

Have you provided your company and contact information? You must provide this information as an attachment by clicking on the link to the right "Add Comments or Attachments."

Required: Yes Mandatory Response: No

Yes

Y

### Response Comments

### Georgia Based

Are you a Georgia Based company as defined in SPD-SP042 Supplier General Information Worksheet?

Required: Yes Mandatory Response: No

Yes

Y

### Response Comments

### Minority Business Classification

Are you a Minority Business as defined in SPD-SP042 Supplier General Information Worksheet?

Required: Yes Mandatory Response: No

Yes

N

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
40500-DPH0000106	Sell	RFx	3
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### Response Comments

Question	UOM	Best	Worst	Response
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Small Business

Are you a Small Business entity as defined in SPD-SP042  
Supplier General Information Worksheet?

Yes

Required: Yes Mandatory Response: No

N

### Response Comments

Communication with Issuing Officer

By answering "yes", the Offeror acknowledges the rule  
regarding restrictions on the supplier's communication  
with state staff members. If a communication is  
questionable, the Offeror agrees to contact the  
identified Issuing Officer to request assistance.

Yes

Options: Yes  
No

Select One

X

Required: Yes Mandatory Response: Yes

### Response Comments

PCard Payments

Does your company accept Procurement cards as a method  
of payment?

Yes

Required: Yes Mandatory Response: No

N

### Response Comments

Please provide the following information for your  
company:

Company Full Legal Name  
Address  
Authorized Contact Person's Name  
Contact Person's Telephone Number  
Contact Person's Email address

Required: Yes Mandatory Response: No

Families First,  
Inc. 80 Josep...

## PeopleSoft Strategic Sourcing

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Reciprocal Preference Law O.C.G.A. §50-5-60(b) In which state is your company domiciled?

NOTE: For the purposes of this law, the definition of a resident Supplier is a Supplier who is domiciled in the State of Georgia.

Alabama  
Alaska  
Arizona  
Arkansas  
California  
Colorado  
Connecticut  
Delaware  
Washington DC  
Florida  
Georgia  
Hawaii  
Idaho  
Illinois  
Indiana  
Iowa  
Kansas  
Kentucky  
Louisiana  
Maine  
Maryland  
Massachusetts  
Michigan  
Minnesota  
Mississippi  
Missouri  
Montana  
Nebraska  
Nevada  
New Hampshire  
New Jersey  
New Mexico  
New York  
North Carolina  
North Dakota  
Ohio  
Oklahoma

x

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Question	UOM	Best	Worst	Response
Oregon				_____
Pennsylvania				_____
Rhode Island				_____
South Carolina				_____
South Dakota				_____
Tennessee				_____
Texas				_____
Utah				_____
Vermont				_____
Virginia				_____
Washington				_____
West Virginia				_____
Wisconsin				_____
Wyoming				_____
Other				_____

Required: Yes Mandatory Response: No

### Response Comments

Please select the option that most accurately defines your company, based on the definitions below.

\*\*\*Georgia Resident Business means any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and which regularly maintains a place from which business is physically conducted in Georgia; provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary structure.

\*\*A Small business is defined as a business that is independently owned and operated. In addition, such a business must either have fewer than 300 employees or less than \$30 million in gross receipts per year.

\*A Georgia Resident Small Business would be a business that meets the requirements for both a Georgia Resident and Small Business.

Also, the State encourages all companies to sub-contract portions of any state contract to small and minority business enterprises. Suppliers interested in taking advantage of the Georgia income tax incentives provided for by the Official Code of Georgia Annotated Section 48-7-38, relative to the use of minority subcontractors in the performance of contracts awarded by the State of Georgia, should contact the Vendor Relations Administrator:

Vendor Relations Administrator  
 Department of Administrative Services  
 200 Piedmont Avenue, S.E.  
 Suite 1308, West Tower

# Event Details (cont.)

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**Email:** kathleen.lane@dph.ga.gov

Atlanta, Georgia 30334 9010  
Telephone: (404) 657-6000  
Fax: (404) 657-8444

Options: Georgia Resident Business  
Georgia Resident Small Business  
Small Business  
Not Applicable

Required: Yes Mandatory Response: No

Select One

X

### Response Comments

Are you a Women-Owned business?

A business that is at least 51% owned and controlled by one or more women, and primarily managed by one or more women.

No

Required: Yes Mandatory Response: No

N

### Response Comments

Are you a Veteran-Owned Small business?

Veteran-Owned Small Business as used in this provision means a small business that: (i) is at least 51% unconditionally owned by one or more veterans (as defined at 38 U.S.C 101(2)); or in the case of any publicly owned business, at least 51% of the stock of which is unconditionally owned by one or more veterans; and (ii) whose management and daily business operations are controlled by one or more veterans.

No

Required: Yes Mandatory Response: No

N

### Response Comments

Can your company be classified as a Minority Owned Business?

Select the option(s) below that correctly identifies your company based on the below definition of a minority business.

A Minority Business enterprise means a small business concern which is at least 51% owned and controlled by one or more minorities and is authorized to do and is doing business under the laws of the State of Georgia, paying all taxes duly assessed and domiciled within this state (Official Code of Georgia Annotated

# Event Details (cont.)

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1	6		
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\$50-5-131).

Options: African American  
Asian American  
Hispanic/Latino  
Native American  
Pacific Islander  
Not Applicable

Required: Yes Mandatory Response: No

Select All That Apply

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☐  
☐  
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### Response Comments

Is your company a scrutinized company?

Any Supplier that currently and/or previously, within the last three years, has had business activities or other operations outside of the United States, must certify that it is not a "scrutinized company". A scrutinized company is a company conducting business operations in Sudan that is involved in power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, but excludes a company which can demonstrate any of the following exceptions noted in O.C.G.A. Section 50-5-84. False certification hereunder may result in civil penalties, contract termination, ineligibility to bid on state contractors for three or more years, and/or any other available remedy. If the Supplier is a scrutinized company, the Supplier shall not be eligible to bid on or submit a proposal for a contract with the State Entity unless DOAS makes a determination in accordance with O.C.G.A. Section 50-5-84 that it is in the best interests of the State to permit the scrutinized company to submit a bid or proposal. Any scrutinized company desiring DOAS to make such a determination should contact both DOAS and the Issuing Officer immediately.

Please make a selection from the three options:

- A. I certify my company is NOT a "scrutinized company"  
B. I certify my company is a "scrutinized company"  
C. I certify I have requested and received written permission from DOAS to submit a response to this Event in accordance with O.C.G.A. Section 50-5-84.

Options: A  
B  
C

Required: Yes Mandatory Response: No

Select One

☒  
☐  
☐

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

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Event Round	Version		
1	6		
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Positive Alternatives for Pregnancy and Parenting			
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### Response Comments

Question	UOM	Best	Worst	Response
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Have you submitted a completed Tax Compliance form?

To be eligible for contract award, the supplier must not owe taxes to the State of Georgia. Also, in accordance with Official Code of Georgia Annotated §50-5-82, the State Entity is prohibited from awarding any contract valued at more than \$100,000.00 to a nongovernmental vendor if that vendor or an affiliate of the vendor is a "dealer" failing or refusing to collect sales or use taxes on its sales delivered to Georgia. Each Supplier must submit a completed Tax Compliance Form (SPD-SP045), which has been provided as a downloadable document by accessing the link below. In the event the Supplier is being considered for contract award (and the contract is valued at more than \$100,000.00), the information provided in the Tax Compliance Form will be submitted by the State Entity to the Georgia Department of Revenue ("DOR") for a determination as to whether the Supplier is a "prohibited source" or has other tax deficiencies. The State Entity reserves the right to submit the Supplier's completed form to DOR for review even if the contract is valued at less than \$100,000.00. Download the Tax Compliance form using the link below and upload the completed form as part of your response:

<http://doas.ga.gov/assets/State%20Purchasing/Stage%203%20Documents/SPD-SP045TaxComplianceForm.doc>

Any Offeror identified as a prohibited source will be ineligible for award. Accordingly, the Offeror is strongly encouraged to check its tax status now and resolve any outstanding tax liabilities prior to submitting this response. Department of Revenue has identified the following source to allow Offerors to check current tax status:

<http://www.etax.dor.ga.gov/>

Yes

Required: Yes Mandatory Response: No

Y

### Response Comments



# Event Details (cont.)

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## Line Details

**Line:** 1 **Item ID:** **Line Qty:** 1 **UOM:** Yearly **Bid Qty:** 1

**Required:** No **Reserve Price:** No

**Description:** Administrative Services

Question	UOM	Best	Worst	Response
What is your bid price?		0		
Required: Yes Mandatory Response: No				100700

## Response Comments

# Event Details (cont.)

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## Appendix A - Line Specifications

Line: 1 Item ID: Line Qty: 1 UOM: Yearly  
Description: Administrative Services

### Item Specifications

Manufacturer:	Mfg Item ID:
Item Length: 0	Item Height: 0
Item Width: 0	Dimension UOM:
Item Volume: 0	Volume UOM:
Item Weight: 0	Weight UOM:
Item Size:	Item Color:

### Shipping Information

Schedule: 1	Ship To:	S PH Contracts, Procurement
Quantity: 1		Georgia Dept of Public Health
Due Date: 09/04/2016		Contracts, Procurement & Purchasing
Freight Terms:		2 Peachtree St. NW Ste. 9-222
Ship Via:		Atlanta GA 30303
		United States

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## Appendix B - Terms & Conditions

1. Introduction. The Team Georgia Marketplace is provided by the Georgia Department of Administrative Services ("DOAS") and its partners and serves as an electronic tool to support various state purchasing functions, such as registration of bidders and suppliers, advertisement of contract opportunities, electronic bidding, and contracts management. Access to and/or use of the Team Georgia Marketplace is governed by these Terms & Conditions. DOAS reserves the right to change the Terms & Conditions at any time with or without notice by posting revisions. You are responsible for reviewing these Terms & Conditions as well as any subsequent changes to the Terms & Conditions. Unless otherwise specified, any changes will be effective when posted. YOUR ACCESS TO OR USE OF THE TEAM GEORGIA MARKETPLACE CONSTITUTES YOUR AGREEMENT TO BE BOUND BY THESE TERMS & CONDITIONS, INCLUDING ANY CHANGES THAT EXIST WHEN YOU RE-ACCESS THE TEAM GEORGIA MARKETPLACE. IF YOU DO NOT AGREE WITH THESE TERMS & CONDITIONS, DO NOT USE THE TEAM GEORGIA MARKETPLACE.
2. Definitions. "You" and "your" refer to the individual accessing this System as well as the legal entity the individual is representing. "System" shall mean DOAS' eSource system and the Team Georgia Marketplace, including but not limited to the PeopleSoft® Supplier Relationship Management, Purchasing and other Financial modules. "DOAS", "we", "us" and "our" refer to the Georgia Department of Administrative Services.
3. Acceptance of These Terms. By accessing or using the System, you agree that (1) you have read and understood these Terms & Conditions and (2) you are bound by the Terms & Conditions during your access to and/or use of the System.
4. Registration. By registering and establishing certain account and password information, you will gain access to certain information, services and/or materials maintained on this System. YOU ARE SOLELY RESPONSIBLE FOR MAINTAINING THE MOST CURRENT AND ACCURATE INFORMATION FOR YOUR BUSINESS. FAILURE TO PROPERLY MAINTAIN YOUR ACCOUNT MAY LEAD TO YOUR INABILITY TO FULLY UTILIZE THE SYSTEM, INCLUDING BUT NOT LIMITED TO YOUR ABILITY TO RECEIVE CERTAIN EMAIL NOTICES OF BUSINESS OPPORTUNITIES. As part of properly maintaining your account, you must immediately deactivate registered representatives of your company who are no longer authorized to represent your company (e.g. terminated employees, etc.). DOAS reserves the right to assign expiration dates to registrations, classify registrations as inactive, or remove registrations when to do so is in our best interests. Please note the System's acceptance of your registration is not an indication that you are eligible for contract award. In addition, DOAS reserves the right to charge a fee for the provision of certain services, including, but not limited to, the provision of certain notification emails.
5. Use of the System. You are responsible for all content that you post, e-mail, transmit, upload or otherwise make available through the System. You agree not to use the System to make available any content that: (1) is unlawful, harmful to adults or minors, threatening, abusive, harassing, tortious, defamatory, vulgar, obscene, libelous, invasive of another's privacy, hateful, or otherwise objectionable; (2) infringes any patent, trademark, trade secret, copyright or other proprietary rights of any person; (3) contains unauthorized advertising or solicitations; (4) is intended by you to interrupt, destroy or limit the functionality or integrity of any computer software, hardware or materials on the System; or (5) is misleading, false, fraudulent or criminal. You are responsible for maintaining the confidentiality of your password and any membership account information. You agree to immediately notify us of any unauthorized use of your password or other membership account information and further agree to indemnify and hold us harmless for any improper or illegal use of your password.
6. No Guarantee of Privacy. Your access to and/or use of the System may be subject to monitoring or tracking. Any and all materials entered into the System shall be considered "public records" and shall be subject to public disclosure in accordance with the Georgia Open Records Act.
7. Right to Restrict or Prohibit Access. You acknowledge and agree that DOAS may change, modify, amend, suspend or discontinue any aspect of the services or the System, at any time, without notice and without liability to you or to any third party. DOAS may impose limitations on the use of the System, including, but not limited to, limiting the time in which the System may be accessed and/or limiting the type or volume of materials which may be uploaded to the System. You are strongly cautioned to maintain your own records as any and all information contained on the System may be removed at DOAS' discretion at any time. DOAS may, at its sole and absolute discretion, refuse to accept your registration and may, at any time after accepting registration, refuse to permit your continued use of the System for any reason. In addition, in the event you violate the Terms & Conditions, we reserve the right to seek other appropriate remedies against you, including, but not limited to voiding contract award(s), suspension, debarment, criminal proceedings and any other remedies permitted by law.

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	12
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
BUS OFFICE 1105 W PEACHTREE ST NE  
P O BOX 7948 STATION C  
ATLANTA GA 30357-0948  
United States

**Submit To:** Department of Public Health  
Georgia Department of Public Health  
2 Peachtree Street NW  
15th Floor  
Atlanta GA 30303  
United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

8. **DISCLAIMER OF WARRANTIES.** DOAS does not represent or warrant that the System will operate uninterrupted or error-free. The System and any information or material contained on the System is provided to you on an "as is" and "as available" basis. Any material downloaded or otherwise obtained through the use of the System is done at your own discretion and risk and you shall be solely responsible for any damage to your computer system or loss of data that results from the download of any such material. All conditions, representations and warranties, whether express, implied, statutory, or otherwise, including any implied warranty of merchantability, fitness for a particular purpose, or non-infringement of third party rights, are hereby disclaimed. No advice or information, whether oral or written, obtained by you from the service shall create any warranty. DOAS is not liable and shall have no responsibility of any kind to you for any loss or damage that you incur in the event of (i) any failure or interruption of the System; (ii) any act or omission of any third party involved in making this System or the data contained herein available to you; (iii) any other cause relating to your access or use, or inability to access or use, any portion of this System or materials on this System, whether or not the circumstances giving rise to such cause may have been within the control of DOAS or of any vendor providing software, services or support. In no event will DOAS be liable to you for any direct, special, indirect, consequential, or incidental damages or any other loss or damages of any kind even if DOAS has been advised of the possibility thereof.
9. **Software & Third Party Content.** Information presented on the System is collected, maintained, and provided by DOAS, its partners, and other government entities. While every effort is made to keep such information accurate and up-to-date, DOAS does not certify the authenticity of any information that is provided on this System. Under no circumstances will DOAS be liable for any actions taken or omissions made from reliance on any information contained herein from whatever sources nor will DOAS be liable for any other consequences from any such reliance. Further, certain information and content available on the System may be provided by one or more third parties under license to DOAS ("Third Party Content"). The Third Party Content is, in each case, the copyrighted work of the creator/licensor. Without the consent of the applicable third party licensor, you shall only have the right to display the Third Party Content on your personal computer and to view such content for your personal use. Any use of the software other than as required to navigate the System and utilize the functionality offered through the System is expressly prohibited. No right to copy, distribute (in any manner through any means including without limitation rent, sales, lease, loan, or transfer), publicly display, publicly perform or modify the software accessible on the System is granted, or may be implied by these Terms & Conditions. You may not decompile, disassemble, reverse engineer, or otherwise attempt to discover the source code to the software without the express written permission of the creator/licensor.
10. **Links to Third Party Web Sites.** The System may contain links to other websites that are not under the control of or maintained by DOAS. You acknowledge that DOAS is providing these links to you only as a convenience and such provision of these links does not imply endorsement by DOAS of the websites or any part of its contents. You further agree that DOAS is not responsible for the content or links displayed on such websites.
11. **Indemnification.** You hereby waive, release, discharge and agree to indemnify, protect and save harmless the State of Georgia, its agencies, departments, authorities and instrumentalities, and the officers, directors and employees of each (hereinafter collectively referred to as "Indemnitees"), of and from any and all claims, demands, liabilities, losses, penalties, fines, fees, interest, awards, judgments, settlement payments, costs or expenses caused by, growing out of, or otherwise happening in connection with: (a) any breach of these Terms & Conditions hereof; (b) the violation of any applicable law, rule or regulation; or (c) damage to or destruction of tangible or intangible property (including data and software); (d) your misuse or modification of the System; in whole or in part caused by or resulting from any act or omission by you. This indemnification applies notwithstanding the fact that third parties or any of the Indemnitees may be partially responsible for the events giving rise to the claim; or the claim results in a monetary obligation that exceeds any contractual commitment. However, if any of the Indemnitees or third parties are partially responsible for the events giving rise to the claim, your indemnification obligation hereunder shall apply only to the extent that you contributed to the events. The foregoing indemnity is conditioned upon prompt written notice of any claim, action or demand for which indemnity is claimed.
12. **Relationship of Parties.** Each party shall be and act as an independent contractor of the other and shall not bind nor attempt to bind the other to any contract. No agency, partnership, joint venture, employee-employer or franchisor-franchisee relationship is intended nor created by these Terms & Conditions.
13. **Miscellaneous.** Each party agrees to comply with all applicable laws, statutes, ordinances and regulations regarding use of the System including any transactions entered into as a result of use of the System. If any provision of these Terms & Conditions is held by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	13
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time		Finish Time	
08/05/2016 16:58:50 EDT		09/29/2016 15:00:00 EDT	

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
BUS OFFICE 1105 W PEACHTREE ST NE  
P O BOX 7948 STATION C  
ATLANTA GA 30357-0948  
United States

**Submit To:** Department of Public Health  
Georgia Department of Public Health  
2 Peachtree Street NW  
15th Floor  
Atlanta GA 30303  
United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

provision of these Terms & Conditions. Further, if any provision of these Terms & Conditions is determined to be unenforceable by virtue of its scope, but may be made enforceable by a limitation of the provision, the provision shall be deemed to be amended to the minimum extent necessary to render it enforceable under the applicable law. The failure of DOAS to enforce any right or provision in these Terms & Conditions shall not constitute a waiver of such right or provision. The Terms & Conditions comprise the entire agreement between you and DOAS and supersede all prior or contemporaneous negotiations, discussions or agreements, if any, between the parties regarding the subject matter contained herein. The laws of the State of Georgia shall govern and determine all matters arising out of or in connection with these Terms & Conditions and/or the use of this System without regard to the choice of law provisions of state law. In the event any proceeding of a quasi-judicial or judicial nature is commenced in connection with these Terms & Conditions and/or the use of this System, such proceeding shall solely be brought in a court or other forum of competent jurisdiction within Fulton County, Georgia. This provision shall not be construed as waiving any immunity to suit or liability, including without limitation sovereign immunity, which may be available to DOAS.

14. These terms are effective as of 10/21/2009 and supersede any previous versions.

Last Updated: 09/14/2010

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	14
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
 BUS OFFICE 1105 W PEACHTREE ST NE  
 P O BOX 7948 STATION C  
 ATLANTA GA 30357-0948  
 United States

**Submit To:** Department of Public Health  
 Georgia Department of Public Health  
 2 Peachtree Street NW  
 15th Floor  
 Atlanta GA 30303  
 United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

## Appendix C - Bid Responses

### General Questions

Question	Response
You must select the "View/Add Comments and Attachments" link of this Event to access the eRFx Instructions document. Have you completed this task?	Y
Company Information	
Have you provided your company and contact information? You must provide this information as an attachment by clicking on the link to the right "Add Comments or Attachments."	Y
Georgia Based	
Are you a Georgia Based company as defined in SPD-SP042 Supplier General Information Worksheet?	Y
Minority Business Classification	
Are you a Minority Business as defined in SPD-SP042 Supplier General Information Worksheet?	N
Small Business	
Are you a Small Business entity as defined in SPD-SP042 Supplier General Information Worksheet?	N
Communication with Issuing Officer	
By answering "yes", the Offeror acknowledges the rule regarding restrictions on the supplier's communication with state staff members. If a communication is questionable, the Offeror agrees to contact the identified Issuing Officer to request assistance.	Yes
PCard Payments	
Does your company accept Procurement cards as a method of payment?	N
Please provide the following information for your company: Company Full Legal Name Address Authorized Contact Person's Name Contact Person's Telephone Number Contact Person's Email address	Families First, Inc. 80 Joseph E. Lowery Blvd. NW Atlanta, GA 30314 Kim E. Anderson, CEO 404-853-2814

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	15
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
 BUS OFFICE 1105 W PEACHTREE ST NE  
 P O BOX 7948 STATION C  
 ATLANTA GA 30357-0948  
 United States

**Submit To:** Department of Public Health  
 Georgia Department of Public Health  
 2 Peachtree Street NW  
 15th Floor  
 Atlanta GA 30303  
 United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

Question	Response
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Reciprocal Preference Law O.C.G.A. §50-5-60(b) In which state is your company domiciled?

For the purposes of evaluation only, Suppliers resident in the State of Georgia will be granted the same preference over Suppliers resident in another state in the same manner, on the same basis, and to the same extent that preference is granted in awarding bids for the same goods or services by such other state to Suppliers resident therein over Suppliers resident in the State of Georgia.

NOTE: For the purposes of this law, the definition of a resident Supplier is a Supplier who is domiciled in the State of Georgia.

Georgia

Please select the option that most accurately defines your company, based on the definitions below.

\*\*\*Georgia Resident Business means any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and which regularly maintains a place from which business is physically conducted in Georgia; provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary structure.

\*\*A Small business is defined as a business that is independently owned and operated. In addition, such a business must either have fewer than 300 employees or less than \$30 million in gross receipts per year.

\*A Georgia Resident Small Business would be a business that meets the requirements for both a Georgia Resident and Small Business.

Also, the State encourages all companies to sub-contract portions of any state contract to small and minority business enterprises. Suppliers interested in taking advantage of the Georgia income tax incentives provided for by the Official Code of Georgia Annotated Section 48-7-38, relative to the use of minority subcontractors in the performance of contracts awarded by the State of Georgia, should contact the Vendor Relations Administrator:

Vendor Relations Administrator  
 Department of Administrative Services  
 200 Piedmont Avenue, S.E.  
 Suite 1308, West Tower  
 Atlanta, Georgia 30334 9010  
 Telephone: (404) 657-6000



# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	16
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
 BUS OFFICE 1105 W PEACHTREE ST NE  
 P O BOX 7948 STATION C  
 ATLANTA GA 30357-0948  
 United States

**Submit To:** Department of Public Health  
 Georgia Department of Public Health  
 2 Peachtree Street NW  
 15th Floor  
 Atlanta GA 30303  
 United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

Fax: (404) 657-8444

Are you a Women-Owned business?

A business that is at least 51% owned and controlled by one or more women, and primarily managed by one or more women.

N

Are you a Veteran-Owned Small business?

Veteran-Owned Small Business as used in this provision means a small business that: (i) is at least 51% unconditionally owned by one or more veterans (as defined at 38 U.S.C 101(2)); or in the case of any publicly owned business, at least 51% of the stock of which is unconditionally owned by one or more veterans; and (ii) whose management and daily business operations are controlled by one or more veterans.

N

Can your company be classified as a Minority Owned Business?

Select the option(s) below that correctly identifies your company based on the below definition of a minority business.

A Minority Business enterprise means a small business concern which is at least 51% owned and controlled by one or more minorities and is authorized to do and is doing business under the laws of the State of Georgia, paying all taxes duly assessed and domiciled within this state (Official Code of Georgia Annotated §50-5-131).

Not Applicable

Is your company a scrutinized company?

Any Supplier that currently and/or previously, within the last three years, has had business activities or other operations outside of the United States, must certify that it is not a "scrutinized company". A scrutinized company is a company conducting business operations in Sudan that is involved in power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, but excludes a company which can demonstrate any of the following exceptions noted in O.C.G.A. Section 50-5-84. False certification hereunder may result in civil penalties, contract termination, ineligibility to bid on state contractors for three or more years, and/or any other available remedy. If the Supplier is a scrutinized company, the Supplier shall not be eligible to bid on or submit a proposal for a contract with the State Entity unless DOAS makes a determination in accordance with O.C.G.A. Section 50-5-84 that it is in the best interests of the State to permit the scrutinized company to submit a bid or proposal. Any scrutinized company desiring DOAS to make such a determination should



# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	17
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
**Bid Date:** 09/28/2016 19:01:32 EDT  
**Total Bid Amount:** 100,700.00

**Bidder:** FAMILIES FIRST INC  
 BUS OFFICE 1105 W PEACHTREE ST NE  
 P O BOX 7948 STATION C  
 ATLANTA GA 30357-0948  
 United States

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 Georgia Department of Public Health  
 2 Peachtree Street NW  
 15th Floor  
 Atlanta GA 30303  
 United States

**Contact:** Kathleen Lane  
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**Email:** kathleen.lane@dph.ga.gov

contact both DOAS and the Issuing Officer immediately.

Please make a selection from the three options:

- A. I certify my company is NOT a "scrutinized company"
- B. I certify my company is a "scrutinized company"
- C. I certify I have requested and received written permission from DOAS to submit a response to this Event in accordance with O.C.G.A. Section 50-5-84.

Have you submitted a completed Tax Compliance form?

To be eligible for contract award, the supplier must not owe taxes to the State of Georgia. Also, in accordance with Official Code of Georgia Annotated §50-5-82, the State Entity is prohibited from awarding any contract valued at more than \$100,000.00 to a nongovernmental vendor if that vendor or an affiliate of the vendor is a "dealer" failing or refusing to collect sales or use taxes on its sales delivered to Georgia. Each Supplier must submit a completed Tax Compliance Form (SPD-SP045), which has been provided as a downloadable document by accessing the link below. In the event the Supplier is being considered for contract award (and the contract is valued at more than \$100,000.00), the information provided in the Tax Compliance Form will be submitted by the State Entity to the Georgia Department of Revenue ("DOR") for a determination as to whether the Supplier is a "prohibited source" or has other tax deficiencies. The State Entity reserves the right to submit the Supplier's completed form to DOR for review even if the contract is valued at less than \$100,000.00. Download the Tax Compliance form using the link below and upload the completed form as part of your response:

<http://doas.ga.gov/assets/State%20Purchasing/Stage%203%20Documents/SPD-SP045TaxComplianceForm.doc>

Any Offeror identified as a prohibited source will be ineligible for award. Accordingly, the Offeror is strongly encouraged to check its tax status now and resolve any outstanding tax liabilities prior to submitting this response. Department of Revenue has identified the following source to allow Offerors to check current tax status:

<http://www.etax.dor.ga.gov/>

Y

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
40500-DPH0000106	Sell	RFx	18
<b>Event Round</b>	<b>Version</b>		
1	6		
<b>Event Name</b>			
Positive Alternatives for Pregnancy and Parenting			
<b>Start Time</b>		<b>Finish Time</b>	
08/05/2016 16:58:50 EDT		09/29/2016 15:00:00 EDT	

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bid Number:** 1  
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**Total Bid Amount:** 100,700.00

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ATLANTA GA 30357-0948  
United States

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2 Peachtree Street NW  
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United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

## Line Items

<b>Line:</b> 1	<b>Item ID:</b>	<b>Line Qty:</b> 1	<b>UOM:</b> Yearly	<b>Bid Qty:</b> 1
<b>Total Line Bid Amount:</b> 100700				
<b>Description:</b> Administrative Services				

Question	Response
What is your bid price?	100700

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	19
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time	Finish Time		
08/05/2016 16:58:50 EDT	09/29/2016 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

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**Total Bid Amount:** 100,700.00

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 United States

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 Georgia Department of Public Health  
 2 Peachtree Street NW  
 15th Floor  
 Atlanta GA 30303  
 United States

**Contact:** Kathleen Lane  
**Phone:** 404/232-1144  
**Email:** kathleen.lane@dph.ga.gov

**Total number of attachments are : 26**

**File attachments included in this bid submssion are as follows :**

### Attached File

Families\_First\_Company\_Contact\_Information.docx  
 SupplierGeneralInformationWorksheet\_completed.xls  
 Mandatory\_Response\_Worksheet\_(r).xls  
 Non-Collusion.pdf  
 Tax\_Compliance\_form\_completed.doc  
 Addendum\_1.pdf  
 Addendum\_2.pdf  
 Addendum\_3.pdf  
 Addendum\_4.pdf  
 Company\_Experience.docx  
 References.docx  
 Families\_First\_Audit\_2015.pdf  
 Families\_First\_501c3.pdf  
 FY\_2016-2017\_Board\_of\_Directors.pdf  
 FF\_Org\_Chart\_July\_2016\_Location.pdf  
 Kim\_Anderson\_biography.docx  
 Implementation\_Plan.xlsx  
 Sample\_reports.xlsx  
 Sample\_reports\_2.docx  
 HBHM\_sample\_report.pdf  
 Amerigroup\_LOC.pdf  
 LOC\_Cedar\_Grove.pdf  
 son9196\_CountyDFCS.pdf  
 Mandatory\_Scored\_Response\_Worksheet\_(2).xls  
 Cost\_Proposal.pdf  
 Cost\_Proposal.pdf

### Attachment Description

Contact Information  
 Supplier General Information Sheet  
 Madatory Response Worksheet  
 Non-Collusion  
 Tax Compliance  
 Addendum 1  
 Addendum 2  
 Addendum 3  
 Addendum 4  
 Company Experience  
 References  
 Audit  
 Families First 501c3  
 Board of Directors  
 Families First Organizational Chart  
 Kim Anderson Biography  
 Implementation Plan  
 Sample Report 1  
 Sample Report 2  
 Sample Report 3  
 Amerigroup Reference  
 Cedar Grove Reference  
 DFCS Reference  
 Mandatory Scored Reponse  
 Cost Proposal  
 Cost Proposal

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40500-DPH0000106	Sell	RFx	20
Event Round	Version		
1	6		
Event Name			
Positive Alternatives for Pregnancy and Parenting			
Start Time		Finish Time	
08/05/2016 16:58:50 EDT		09/29/2016 15:00:00 EDT	

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